



Order form, Internet and computer services

Event rate
Quebec City Convention Centre

On-site order or 10 days prior: 25 % additional charge

Phone: 418-649-5219

www.miroinformatique.com/en/

by fax: 418-649-5265 / email: sales@miroinformatique.com

Customer Info

Event name:
Room:

Booth number:
Delivery date:
Time of delivery:
Pick up date:
Time of pick up:

Exhibitor's name (business / organisation)
Exhibitor's address:
Town:
Postal code:

Authorized signer
Name (in block letters):
Phone:
Email:
Signature:
Fax:

Authorized representative on-site
Name:
Email:
Cell phone:

PAYMENT ( Full payment must accompany this order )

Check the appropriate payment option :
MasterCard
VISA
AMEX

Order total (see page 3) (canadian dollars)

It is understood and agreed that we will charge immediately your credit card account for the entire amount of the "Order total".
The cardholder agrees that any additional amounts incurred as a result of on site order of goods or services placed by your authorized representative(s), penalty, extension fee, will be charged to the same credit card account.

Card number:
Expiration date (MM/YY):

Cardholder name:

Cardholder signature:

QTY	Description	Rate	Total
	<b>Desktop computer with a 19" LCD display</b>		
	Lenovo ThinkCentre, Intel Core i3 3220 /3.3 GHz, RAM 4GB, HDD 500GB, DVD, ethernet, Windows 7, Office 2010	\$ 265	
	<b>Lenovo ThinkPad laptop computer</b>		
	IBM ThinkPad Core i5-2520M, 2,50GHz, 4GB RAM Memory, HDD 500GB Windows 7, Office 2010	\$ 295	
	<b>LCD Display</b>		
	Samsung Syncmaster 22", 1600 x 1200, desk stand	\$ 95	
	Samsung Syncmaster 27", 1920 x 1200, desk stand	\$ 145	
	<b>Apple iPad</b>		
	Apple iPad, retina screen, 32GB	\$ 85	
	<b>All-In one laser printer</b>		
	Brother black & white All-In one laser printer	\$ 325	
	Scan / Print / Copy / Fax / Network card Print speed: 36 ppm / Printing resolution 1 200 x 1 200 (Printing cost, % of usage) (Network connectivity fees not included)		
	<b>Laser printer</b>		
	HP LaserJet black & white, 25 ppm, 2 trays 8 1/2 x 14, duplex, network card (Printing cost, % of usage) (Network connectivity fees not included)	\$ 225	
	HP Color LaserJet, 21 ppm, 2 trays 8 1/2 x 14, duplex, network card (Printing cost, % of usage) (Network connectivity fees not included)	\$ 285	
	Brother Color printer, 30ppm, 2400 x 600 resolution, network card (Printing cost, % of usage) (Network connectivity fees not included)	\$ 325	
	<b>Networking</b>		
	Router/Firewall, 4 ports 10/100	\$ 90	
	Network switch, 24 ports 10/100/1000	\$ 90	
	Network cable	\$ 15	
	<b>Technical services</b>		
	Technical support rate: \$ 90,00/ hour	\$ 90	
			Equipment s-total
	Technical services for setup, configuration & dismantling - calculate 20% of Equipment s-total		Technical services
			Shipping / pickup \$ 80
			<b>Total</b>

Carry this result to page 3 >>

<b>Specific needs / Details on order:</b>	

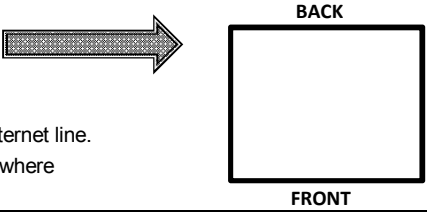
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QTY	Description	Rate	Total
	<b>1. Internet line - shared 10Mbps</b>		
	Internet line shared with all the users at the convention center. Including access right for one (1) equipment and 1 GB data transfer. (computer, wired router, network printer, etc.)	\$ 300	
	<b>2. Internet line - dedicated 1.54Mbps ( T1 )</b>		
	<b>Private Internet line</b> Including access right for three (3) equipments at drop location and 5 GB of data transfer. A public IP address will be sent to you, which has to be configured manually on a Firewall-type or other device	\$ 1,000	
	<b>3. Internet line - dedicated 10Mbps</b>		
	<b>Private Internet line</b> Including access right for ten (10) equipments at drop location and 10 GB of data transfer. A public IP address will be sent to you, which has to be configured manually on a Firewall-type or other device	\$ 3,100	
	<b>4. Access right per additional equipment, cable included</b>		
	Requires item 1, 2 or 3. We will install cables at required location	\$ 125	
	<b>5. Access right per additional equipment, cable not included</b>		
	Requires item 1, 2 or 3. Client must use his own cable and switch	\$ 75	
	<b>Booth floorplan</b>		
	<p><b>Booth 100 square feet and less</b> Please, mark on the drawing where the internet cable is required. Without indication, internet line will be placed at the back of the booth.</p> <p><b>Note: Booth of more than 100 square feet.</b> <b>Please include your floorplan</b> and indicate the place where you want the Internet line. Note: If no floorplan is provided, we reserve the right to place the Internet line where most appropriate. Charge for relocating an Internet line is \$ 100.</p>		
	<b>Wireless network Wi-Fi - Protocols 802.11 a / g / n available</b>		
	<b>Free Videotron Wi-Fi access for personal use</b> Speeds up to 5Mbps and 250MB data transfer per day, per device. <a href="#">Connection procedure to the free Wi-Fi</a>	FREE	
	<b>Wi-Fi access for corporate use</b> , registration, secretariat, exhibitor, etc. Speeds up to 10Mbps and 5 GB data transfer. This connection is valid for the duration of your event, or until data transfer limit is reached. <a href="#">Connection procedure to Wi-Fi with access code</a>	\$ 125 per device	
	From page 3	Internet total	
	From page 2	Equipment total	
		<b>Grand total</b>	
		GST 5%	
		PST 9,975%	
	Carry this result to page 1	<b>Order total</b>	

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### General terms and conditions

1. The full payment must accompany this order.
2. Orders must be received no later than two (2) weeks prior to show date.
3. Written cancellation of the rental equipment must be received one (1) week before the delivery date, failing this the full payment is required.
4. The authorized representative must be on-site at the booth on date and time specified to accept delivery of the equipment.  
Please note: No equipment will be installed without the presence of and authorized signer. Failing this, a \$ 80.00 fee will be charged for each delivery attempt.
5. The client must have insurance for the value of the equipment replacement cost and assume full responsibility in case of fire/theft/loss/damage. Never leave the equipment in the booth without supervision.
6. Any extension period must be arranged prior the end of the rental date, in order to avoid any inconvenience to other customers
7. The customer agrees to the Term of Use regarding the user licence and copyright of any software installed on the equipment.

**Disclaimer of Warranties and Limitation of Liability** : MIRO Computer does not assume any liability for errors or any other problems with the customer's softwares and will charge the client for any intervention done to solve problems caused by customer's softwares. Miro Computer will assist the client on-site for any mechanical failure.

The client undersigned understands that his use of the Microsoft software installed on the rented equipment is governed by the laws regarding the use of software on rented equipment. (annexed to the agreement)

The complete list of rental conditions is printed on the back of the rental agreement.

### Internet usage terms & conditions

1. **NO REIMBURSEMENT LESS THAN ONE WEEK PRIOR TO THE DELIVERY DATE.**
2. Due to the nature of the wireless technology and it's limitations (interference, number of users per access point, etc.)  
MIRO computer and the Quebec City Convention Centre strongly suggest the use of wired Internet for mission critical applications (registration, office, speaker room, etc.) and corporate applications (exhibitors web site, video, etc.)
3. The shared internet line (item 1) include a total data transfer of 1 Gigabytes.  
Any exceeding data transfer will be charged \$ 20.00 per Gigabyte. A network cable is included.
4. The dedicated internet lines (items 2 & 3) includes a total data transfer of 5 and 10 Gigabytes.  
Any exceeding data transfer will be charged \$ 20.00 per Gigabyte. A network cable is included.
5. The customer is responsible of connecting its own equipment (computer, wired router, printer, etc.) to the Internet line installed by MIRO computer's technician.
6. Due to the dynamic nature of Internet, Miro computer and the Quebec City Convention Centre cannot guarantee any level of performance or accessibility beyond the Centre's gateway.
7. MIRO computer and the Quebec City Convention Centre are not responsible towards the customer or any other individual for damages he or persons under his responsibility may cause, regardless of their nature. Without limiting the generality of the foregoing, Miro computer and the Quebec City Convention Centre are not responsible for material loss (including software) resulting from a change in software configuration, computer virus, content, use, validity or quality of the services provided through the Internet breakdown, loss or destruction of data due to intrusion or otherwise, or unauthorized interception of communications or delay in their transmission or reception, resulting in loss of business, of income or profit.
8. Wireless access points and wireless routers (Wi-Fi, 3G and 4G) are strictly forbidden unless special authorization from Miro computer.
9. It is strictly forbidden to redistribute Internet services to another customer in the Quebec City Convention Centre
10. Any equipment that is found to be causing disruptions to any part of the Quebec City Convention Centre infrastructure will be disconnected and not reinstalled until the problem has been rectified to its satisfaction.

I hereby declare having read, understood and agreed freely to all above terms and conditions related to the Internet usage.  
Please sign to signify your acknowledgment and insure processing of your order.

X \_\_\_\_\_